

Xenia Community Schools (XCS) Foundation Grants Program

PURPOSE

The XCS Foundation's Grant Program is designed to enrich learning experiences for Xenia area students. It is an opportunity for staff, parents and community members to put creative ideas into practice with financial support from the Foundation.

ELIGIBILITY

Residents and employees of the Xenia Community Schools District are eligible to submit a grant proposal.

APPLICATION AVAILABILITY

Applications will be available at the Xenia Community Schools Board of Education Office and the Xenia Area Chamber of Commerce. The application can also be found on the following websites: **xenia.k12.oh.us** (Xenia Community Schools) and **xacc.com** (Xenia Area Chamber of Commerce).

GUIDELINES

1. The applicant is to be the individual primarily responsible for the project, unless a person-in-charge is designated on the application.

2. Applications may be submitted at any time. They must be typewritten, or completed and submitted online, and should not exceed three doubled-spaced pages.

3. Recipients must submit a written project status update midway through the project and complete a written final evaluation of the project. The evaluation form will be submitted to the XCS Foundation Board within 30 days of completion of the project. Photos related to the project that can be used for publicity purposes must be submitted with the status report and the final evaluation. Grant recipients must have the necessary permission from parents/guardians to use the photos in XCSF publications and on its website.

4. Proposals submitted by teachers and/or residents of the community must be reviewed and approved by the building principal and approved by the Xenia Community Schools District Curriculum Supervisor.

5. Generally the funds will not be used: to purchase major equipment or for field trips unless they are a vital component of a larger strategy; for capital improvements; to supplant public funds; for food items; or as compensation or rewards for staff/students.

6. If you can obtain or will receive matching grants, please include this information with the application.

7. The Foundation will accept applications and approve grants on a continuing basis. The Grants Committee, appointed by the XCSF Foundation Board of Directors will meet quarterly to review applications, determine merit and prepare recommendations to the Board. Proposals will be funded based on content, practicality, implementation and potential educational value.

FUNDING

The selection committee reserves the right to adjust the amount awarded per grant based on the number of requests received and the needs of the applicant.

If you feel that an adjustment will negatively impact your proposal, provide an explanation on the application. (The range of grants in the recent past has been from \$200 to \$14,000)

NOTE: All supplies and equipment, purchased with grant funds, become the property of the Xenia Community Schools.